

Helpful Hints Before the Training

When you join the training, you do not need to sign in. If you can see and hear us, you are registered and ready to go.

There will be icons on your screen:

Chat Box: The group of people is for the Chat box. You can type in questions during the training.

Piece of Paper: The piece of paper takes you to Materials. If you do not have the paper training manual, click on 2020 Election Inspector Manual to open it for the training. You need to follow along in the manual during the training- either on paper or online. The online version might cover up the trainer's Powerpoint, but the Powerpoint is mostly an outline with page numbers. The manual is more important. You will receive a paper copy in the mail.

Microphone: Please click on the Microphone to mute yourself. It will be LIT if it is on. If you are on a phone, please mute phone. We will open the microphones for questions several times during the training, but we need to mute the background noise so everyone can hear. Unmute your phone or microphone ONLY when you want to ask a question.

I can't hear! If you cannot hear, try to turn up the volume on your computer. If that does not help, click on the Cog Wheel on the screen and look at Audio Settings. It should be on "Microphone and Speakers" if you are on a computer.

Quiz: The training takes about 2 hours. There is a short quiz at the end of the training. If you are using the online manual, close the manual to see the quiz.

Pay: You must fill out the employment sheet to get paid. The Milwaukee Election Commission must have a copy of your Social Security card to pay you. It can be a photocopy or take a picture of it and email it in. If you are a Volunteer, you still fill out the form, but no SS card needed. Just write "volunteer" on the form. You will be paid \$21.75 for the training, and it will be included in a single check after the election. The employment form comes with your manual in the mail. Return it as soon as possible or give it to the Chief when you report for work.

When and where do I work? The Milwaukee Election Commission will try to assign you to a site in your Aldermanic District (close to your home). When you filled out an application, you indicated if you wanted to work all day, morning shift or afternoon shift. You will receive a letter with your site and time assignments before the election.

Don't forget to **vote early** because you will be very busy on Election Day. Early voting information is on the Milwaukee Election Commission website.

MyVote.wi.gov

Helpful contents:

Register-if you have a WI driver's license or DOT-ID (too late for August 11- reopens after the election)

Where do I vote?

Absentee voting (tracks absentee ballots from request to arrival)

Sample ballot